

Approved by Rector's directive No. 234 of 12 December 2011

Amended by Rector's directive No.353 of 5 December 2012

Amended by Rector's directive No.23 of 5 February 2013

Tallinn University of Technology Research Article of the Year Statute

1. General provisions

1.1 This statute applies to organisation of the competition of Tallinn University of Technology Research Article of the Year (hereinafter competition).

1.2 For the purposes of the statute, research article means:

1.2.1 an article published in an internationally recognised scientific journal;

1.2.2 a paper published in full in internationally recognised conference proceedings.

1.3 The purpose of identifying the research article of the year is to:

1.3.1 recognize contribution of TUT teaching staff, researchers and students (hereinafter TUT membership) to research and development (hereinafter R&D) and scientific progress;

1.3.2 acknowledge publication of the research results of TUT membership in internationally recognized scientific journals;

1.3.3 increase TUT membership's need for achievement and motivation to work.

2. Organisation of the competition

2.1 The competition shall be organised by TUT Research Administration Office (hereinafter RAO) by using the funds intended for the implementation of the TUT motivation system.

2.2 The Rector shall announce the competition and approve the schedule for conducting the competition in December each year.

3. Conditions for participation in the competition and the procedure for submission of research articles

3.1 The councils/scientific councils of TUT faculties and institutions (hereinafter council) may submit research articles of their membership for the competition.

3.2 Only the research articles, which have been published in the year of announcement of the competition and/or in the year preceding it and at least one of the authors of which is a TUT employee/student, may be submitted for the competition.

3.3 The research articles submitted for the competition shall be divided into three fields of research (hereinafter field):

3.3.1 engineering and technology;

3.3.2 natural, exact and health sciences;

3.3.3 social sciences and humanities.

3.4 Each faculty/institution may submit for the competition the maximum of 2 research articles in each field specified in clause 3.3.

3.5 In order to participate in the competition, the faculty/institution shall submit to the RAO the paper and electronic versions of:

3.5.1 an extract of the resolution in the minutes of the council of a faculty/institution, which shall include the following:

3.5.1.1 the comprehensive bibliographic record of the research article;

3.5.1.2 the field, where the research article competes;

3.5.1.3 the research project registration number in TUT, on the basis of the results of which the research article was prepared.

3.5.2 the reasons for submitting the research article for the competition;

3.5.3 a copy of the full text of the research article;

3.5.4 additional materials, if desired.

3.6 RAO shall forward the materials submitted for the competition to the expert committee specified in clause 4.1.

4. Assessment of research articles

4.1 In order to assess the research articles submitted for the competition, the Vice-Rector shall establish a committee consisting of at least five members for each field specified in clause 3.3 and shall appoint chairman of the committee.

4.2 In order to establish an expert committee, each dean of a faculty /director of an institute related to R&D shall present at least 3 expert committee member candidates to RAO in accordance with the field of research of the faculty/institution.

4.3 The rules of procedure of the expert committee shall be determined by the members of the committee by their mutual agreement.

4.4 A research article shall be assessed based on the following criteria:

4.4.1 novelty of the research article in the theoretical and/or applied approach;

4.4.2 the level of the scientific journal, where the article was published;

4.4.3 the level of the conference, where the paper was read;

4.4.4 relatedness of the results published in the article with the research topic/project/contract to be completed in TUT.

4.5 An expert committee has the right to request additional materials from the authors, if necessary.

4.6 An expert committee shall determine and establish the ranking of at least three best research articles and submit a reasoned decision to RAO, who shall forward the materials to the Committee for Research of the TUT Council (hereinafter Committee for Research).

4.7 The Committee for Research shall consider the proposals of the expert committees and select the best research article in each field.

5. Approval of the results of the competition and presentation of awards

5.1 The results of the competition shall be approved by the Rector.

5.2 The authors of the TUT research article of the year shall be awarded a certificate of honour at the festive meeting of the Anniversary of the Republic of Estonia.

5.3 The Director for Finance shall award a prize or a scholarship to the authors of the research article of the year on the proposal of the Committee for Research. A prize is awarded to a TUT employee and a scholarship is awarded to a TUT student. .

5.4 A certificate of honour to an author of the research article of the year shall be prepared in compliance with the TUT brand and identification graphics collection.